



THE FOREIGN DISCLOSURE
AND TECHNICAL
INFORMATION SYSTEM
(FORDTIS)
USER MANUAL

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POLICY

5230.18-M

FOREWORD

This Manual is issued under the authority of DoD Instruction 5230.18, "The DoD Foreign Disclosure and Technical Information System (FORDTIS)", November 6, 1984. It guides DoD Components in the effective use of FORDTIS.

DoD 5230.18-M, "Foreign Disclosure Automated Data System (FORDAD) Manual, " February 1974, is hereby canceled.

This Manual applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Organization of the Joint Chiefs of Staff (OJCS), the Unified and Specified Commands, the Defense Agencies, and activities administratively supported by OSD (hereafter referred to collectively as "DoD Components").

This Manual is effective immediately and is mandatory for use by all DoD Components. Heads of DoD Components may issue supplementary instructions only when necessary to provide for unique requirements within their respective Components.

Send recommended changes to the Manual through channels to:

Office of the Secretary of Defense
Directorate for Counterintelligence and
Security Policy
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Washington, D. C. 20301-2200

DoD Components and other Uniformed Services may obtain copies of this Manual through their own publications channels. Other Federal agencies and the public may obtain copies from:

- U.S. Department of Commerce
National Technical Information Service
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GLOSSARY OF ACRONYMS AND ABBREVIATIONS COMMONLY USED
IN FORDTIS

ADP	Automated Data Processing
CCL	Commodity Control List
CMI	Classified Military Information
COCOM	Coordinating Committee (NATO countries less Iceland and Spain, plus Japan)
DBA	Data Base Administrator
DoC	Department of Commerce
DoE	Department of Energy
DoS	Department of State
EAR	Export Administration Regulations
FMS	Foreign Military Sales
FORDTIS	Foreign Disclosure and Technical Information System
ID	Identification
ITAR	International Traffic in Arms Regulations
NDP	National Disclosure Policy
NDPC	National Military Information Disclosure Policy Committee
NDPE	National Disclosure Policy Exceptions
OCR	Optical Character Recognition
OEA	Office of Export Administration, Department of Commerce
>	Greater Than

REFERENCES

- (a) FORDTIS On-Line User's Guide
- (b) Export Administration Regulations (EAR)
- (c) International Traffic in Arms Regulations (ITAR)
- (d) DoD Directive C-5230.23, "Intelligence Disclosure Policy (U)," November 18, 1983
- (e) DoD Directive 5230.11, "Disclosure of Classified Military Information to Foreign Governments and International Organizations," December 31, 1984
- (f) DoD Directive 2040.2, "International Transfers of Technology, Goods, Services, and Munitions," January 17, 1984
- (g) DoD Instruction 5230.18, "The DoD Foreign Disclosure and Technical Information System (FORDTIS)," November 6, 1984
- (h) DoD Instruction 5230.17, "Procedures for Disclosure of Classified Military Information to Foreign Governments and International Organizations," February 17, 1985
- (i) DoD 5200.1-R, "Information Security Program Regulation," August 1982, authorized by DoD Directive 5200.1, June 7, 1982
- (j) DoD Directive 5200.28, "Security Requirements for Automatic Data Processing (ADP) Systems," December 18, 1972
- (k) DoD Instruction 5230.22, "Control of Dissemination of Intelligence Information," April 1, 1982